



Approved Minutes Draft

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, January 15, 2019
7:00pm Regular Council Meeting

Mayor, Mary Zichko called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE ROLL CALL:

Present: Mayor Zichko; Councilman McDaniel; Councilman Hill; Councilman Spencer; Councilwoman Denis, Clerk/Treasurer-Lori Yarbrough; Public Works- Anthony Brandt; City Planner- Rand Wichman; City Attorney- John Cafferty.

REPORTS:

Treasurer Report – Lori submitted written report and read the ending account balances. STCU Checking = \$44,460.98; STCU Savings = \$105,923.14; LGIP = \$675,085.92; Misc. income was Shane’s regular insurance \$50.00; HJ Grathol \$798.75; misc. State Insurance Fund dividend ck \$122.00 for a total of \$172.00. Lori shared Draft audit for FY2018 has been received, and the auditors will probably be at next meeting to present.

Water Report – Lori submitted written report. November usage = 1,822,593 gal. (haulers 141,900) and **December usage = 2,380,332 gal. (haulers 178,100)**; Late fees this month, approximately 30 getting the fee and maybe 6 or 7 accounts that are 60 days past due and needing shut-off letters. **Councilman McDaniel**-Added he and Anthony have also been working with Idaho Forest Group to identify the lines and meter services they have and working towards a solution as to what will work the best. They found that system is looped.

Public Works Report- Anthony submitted written report and recapped. Regular water related tests, dealing with lingering issues with Howard Street well, he and Bob working on review of source water protection plan; minor cemetery stuff; plowed city streets a few times, Shane helped for his 1st time, repair lights on grader, greases grader and loader; normal cleaning at city hall, hung lights etc for Christmas; still working with fire department about possible commercial kitchen requirements; attended project update meeting with others for the Hughes Development.

Planner Report – Rand submitted a written report and summarized the following: **DH Holdings/Krivor Annexation** – Had hoped to have a public hearing on this matter tonight, but it has been moved to the Feb 19th meeting due to the public notice requirements for the mailings. **Building Location Permit** No permits issued. **The Crossings** – Numerous conversations and a meeting with the developer on the project. Getting closer to facilitate dedication of the well and water infrastructure which is part of Phase 1. City engineer now reviewing as-built plans. Also working towards approval of a site disturbance permit for some of the infrastructure for Phase 2. Reviewing of plans for the access road, water main extension, and the irrigation system, but plans for the sewer system are still pending. **Code Enforcement** – We just completed revocation hearing last month for the Gary Fast and Tamara Ratcliff’s coffee shop locations. Have had several follow-up calls to evaluate other potential sites for the Pit Stop Espresso building as well as what would be required to permit the partially completed campground office building on the back of the property, behind the White Pine Café. Several conversations with Mr. Allen regarding his violation at 5717 Highway 54. An agreed upon solution for that site has been arranged and expect him to make those changes as the weather allows. Continue to monitor others, and nothing new to report.

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

Comprehensive Plan update – Changes requested from the council workshop, should be completed by the end of this week. Got the land use map back its done, he will send to Lori to add some pictures and share with the council. Lori will also post on city website and get it set for notice of a public hearing for March 19, 2019 at 7:00pm.

Second St Vacation/Water Line Easement – As soon as the documents are ready, we will start the public notice process for a public hearing for the vacation as soon as possible maybe by the February 19th or the March 19th meeting. **Lastly** -Potential annexation request from Idaho Forest Group regarding the potential to annex additional property into the City to expand their mill-site. It is likely we will see an application from them before spring. One question for council to think about is the to and through for this particular parcel as it may not be warranted, maybe we'll consider just the too west. The may be more on this to consider if/once they submit the annexation request.

ACTION ITEMS:

1. APPROVAL OF THE December 18th REGULAR MEETING MINUTES:

Motion by McDaniel, seconded by Spencer that we approve the regular meeting on the 18th, minutes without any amendments. *DISCUSSION All in favor- **Motion passed. ACTION ITEM**

2. APPROVAL OF THE December 21st SPECIAL MEETING MINUTES:

Motion by Spencer, seconded by Hill that we approve the regular meeting on the 21st, minutes without amendments. *DISCUSSION All in favor- **Motion passed. ACTION ITEM**

3. APPROVAL OF BILLS AS SUBMITTED: Motion by Hill, 2nd by Spencer to approve paying

Dec/Jan bills as submitted with/without amendments. *DISCUSSION-All in favor- Motion passed.

ACTION ITEM

4. DISCUSSION/ADOPTION of ORDINANCE #422 Removal of language related to Snow

Removal. Motion by Hill, seconded by Spencer to place proposed Ordinance #422 which is MODIFYING TITLE 6, PUBLIC WAYS AND PROPERTY, CHAPTER 4, SNOW REMOVAL, AMENDING SECTION 6-4-4.A PROHIBITED ACTS, REMOVING LANGUAGE be passed on its first and only reading by title only while under suspension of the rules. *DISCUSSION -This removes the words: Any vehicle or object left in the street after twenty-four (24) hours immediately preceding the declaration of a snow accumulation is subject to citation and/or removal, at the owner's expense because its very confusing and not clear.

Roll Call: Denis-yes Hill-yes Spencer-yes McDaniel-yes. Motion passed. ACTION ITEM

The Mayor then read the proposed ordinance by title: ORD #422- AN ORDINANCE OF THE CITY OF ATHOL, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, MODIFYING TITLE 6, PUBLIC WAYS AND PROPERTY, CHAPTER 4, SNOW REMOVAL, OF THE ATHOL CITY CODE AMENDING SECTION 6-4-4.A PROHIBITED ACTS, REMOVING LANGUAGE; PROVIDING SEVERABILITY; PROVIDING REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

4.b. ADOPTION of ORDINANCE #422 Removal of language related to Snow

Removal. Motion by Spencer, seconded by McDaniel that we approve the passing of Ordinance #422 which is MODIFYING TITLE 6, PUBLIC WAYS AND PROPERTY, CHAPTER 4, SNOW REMOVAL, AMENDING SECTION 6-4-4.A PROHIBITED ACTS, REMOVING LANGUAGE as it's been presented and to direct the city clerk to publish by summary only incorporating the title as to the body of the summary. *DISCUSSION

Roll Call: Denis-yes Hill-yes Spencer-yes McDaniel-yes. Motion passed. ACTION ITEM

- 5. No MOTION was made regarding the purchase of a Deicer Components-** Anthony shared he and Councilman McDaniel got the old dump truck running and thought it would be great to get a deicer tank to help with the slick parking lots and maybe a few city intersections at times, or he could also consider setting something up using the 4-wheeler. After a brief discussion the council shared their interest in having such equipment in the city, however they instructed Anthony to do a little more research and get

back to them. Probably plan for it in next budget, making it a line item planned purchase. **NO ACTION TAKEN**

OTHER BUSINESS:

6. **Costco Membership Benefits for this year.** – Lori needs to know who wants them this year. Lori, Mary and Josh keeping theirs, adding Tanya and Anthony. Bill, Shane and Cindi, did not want it. \$300.00
7. **City Towing (Snow/Right of Way)** – Mayor Zichko and Anthony had a brief conversation. Anthony found a company, Superior Towing that is willing to tow with not costs to the city in the event of a snow emergency and thinks easier than trying to have a contract. Not real likely we will even need to but at least we already know a company. Mayor did try checking with Richard Cole and he didn't think he'd have time to do it, too busy.

PUBLIC COMMENTS: 1) **Greg Elliot, Hayden ID;** but owns property in the Athol ACI question on the Comprehensive planning map and first asked if the planning boundaries will become the city boundaries; to which Planner Rand clarified, no and explained the difference. Second, he has concerns of his septic or if the city has a sewer treatment? It was responded that no the city does not have a treatment center and they we use individual septic tanks. He was told that if he had further questions, feel free to contact the city planner he can discuss these things further with him. 2) **Marg Whallon, Athol ID-** asked in new water rates had been decided yet; Lori responded, “no the council has not made any decisions yet”, a draft of the proposed fees is likely to be on the agenda, as a discussion item, for the next regular council meeting on February 5th. 3) **Carl (Charles) Berg- Athol County Resident-** out on Wheatridge Road wanted to bring to the cities attention the Kootenai County CUP18-0005 that is taking comments until February 4th and holding a second public hearing on February 13th on whether or not they should approve Thomas Tallent /CDA Paving a permit for an Asphalt and concrete batch plant at the site at the top of the hill on the north side of Hwy 54. He was allowed to speak on the matter giving his version of the history on this property and the permit application in question. Ultimately, he was asking for the city to reconsider their position, that was submitted as “no comment” back in July, to a “do not support” position. **The city planner, Rand,** responded sharing that after a staff review and consent with the Mayor, we submitted the “no comment response”, this was not something the council actually discussed. We could still get in a comment if the city would like to change their position, but it would need to be discussed as a future meeting. Rand shared the wind blowing direction misses the city generally, and the aquifer runs in the opposite direction of the city. Overall, he didn't feel it was something that was potentially impactful or affected the city. City attorney advised this is not something the council can make any decisions on tonight, but individually anyone is able to respond to the county on this matter.

ANNOUNCEMENTS City Council- Spencer- shared that they had almost 50 people for the HAM Radio classes that started last Thursday, bigger than what CDA sees when they offer trainings. **Councilman McDaniel-** brought to the attention his concerns of the big City shop on 6th street is going to need re-sheeted and a new roof he thinks possibly before the new fiscal year; the insulation is coming loose and will need to be replaced. Appears there is black mold and doesn't want to see it get worse. Asked Anthony to gather some quotes on the project so they can make some type of decision on what to do exactly. The City attorney also reminded could of the state purchasing laws for bids based upon the dollar amount is expected to cost. Staff is aware and will be sure to follow the rules. **Mayor-** shared the 1st Beautification and Athol Daze planning meeting is tentatively set for Thursday, February 28th at 1:00pm at city hall. **Staff – Lori** shared that 1) the DEQ letter of interest for funding was set off on the 11th, approx. 120 pages and included 4 new letters of support. Also, as previously mentioned 2) the FY2018 Audit draft should be ready and Christina from Anderson Bro's is planning on presenting to council at the February 5th meeting. 3) We received another T-Mobile contact offer- more to come after staff and the attorney has reviewed. Finally, 4) City of Spirit Lake and ICRMP have invited the City of Athol, staff council or anyone interested in learning or a refresher on the roles and responsibilities of elected officials. Always a great idea to keep reminded of these. Let Lori know- it will be at Spirit Lake City Hall on Friday, January 25th from 5:30pm to 7:30pm. Mayor Zichko and Councilwoman Denis both said they will plan on attending.

ADJOURNMENT at 9:06pm.

ATTEST:



Mary J Zichko, Mayor



Lori Yarbrough, City Clerk/Treasurer

Approved at Council on 2/5/19